



**Victor Valley Adult Education Regional Consortium**  
Executive Committee Meeting - AGENDA  
Friday, October 6, 2023  
10:30 AM  
Victor Valley College: Building 55, Conference Room

1. Opening Business

Call to Order  
Establish Quorum

<b>Establish Quorum: 4 Members</b>	
<b>Member Name</b>	<b>Attending</b>
Apple Valley Unified School District	
Hesperia Unified School District	
Lucerne Valley Unified School District	
Snowline Joint Unified School District	
Victor Valley College	
Victor Valley Union High School District	

2. Approval of the minutes:  
2.1 April 5, 2023

3. Public Comments – Public comments will be allowed on any topic relevant to the VVAERC. Pursuant to VVAERC Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

4. Informational Items:

4.1 Due Dates:

- October 20: 21/22 & 22/23 Member Expense Report certified in NOVA (Q4)
- October 20: 23/24 Member Program Year Budget and Work Plan due in NOVA
- November 17: 23/24 Member Program Year Budget and Work Plan due in NOVA

4.4 CAEP 2023 Summit Presentation

4.5 CTE Fall Conference Presentation

4.6 Member Updates

5. Discussion Items

5.1 VVAERC ELL Healthcare Grant

5.2 Tentative VVAERC Graduation May 31, 2024 at 2:00 PM (Refreshment at 1:00 PM)

5.3 DRAFT 2023-24 Member Expenditure Reports & 2023-24 Enrollment Update

6. Action Items: NONE

To access written documents being discussed at the executive meeting, or to otherwise participate at executive meetings please contact Director Martha Mendez at martha.mendez@vc.edu. Notification at least 48 hours prior to the meeting will enable us to make reasonable arrangements to ensure accessibility to the meeting. Public materials are available for public inspection at Victor Valley College 18422 Bear Valley Road, Victorville, CA 92395; Building 64, Adult Education Office or visit our website at: [www.vvadulced.com](http://www.vvadulced.com).

## 7. 2023-24 Conferences and Training

- October 24-26: CAEP Summit, Universal City
- November 17-18: CCAE Southern/ South Coast Section, Palm Springs
- March 17-20: COABE National Conference, Nashville, Tennessee
- May 9-11: CCAE State Conference, Anaheim
- June 17-20: CASAS Summer Institute, Location TBA

## 8. Adjournment

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