



Victor Valley Adult Education Regional Consortium
Executive Committee Meeting - AGENDA Thursday, April 21, 2022

1:00 p.m. – 2:00 p.m.

THIS WILL BE A ZOOM MEETING
THE PUBLIC IS INVITED TO PARTICIPATE

ZOOM Link: <https://vvc-edu.zoom.us/j/91810926529>

Date of Approval: _____ **Initials** _____

Call to order: A regular meeting of the Victor Valley Adult Education Regional Consortium Executive Committee was held via Zoom Meeting on Thursday, April 21, 2022. The meeting was convened at 1:06 p.m.

LOCATION: ZOOM Link: <https://vvc-edu.zoom.us/j/97248115318>

Victor Valley Adult Education Regional Consortium Manager Martha Mendez conducted the meeting.

Executive Voting Members in attendance:

Pat Schlosser, Asst. Superintendent, Apple Valley Unified School District (AVUSD)
David Olney, Superintendent, Hesperia Unified School District (HUSD)
Ryan Holman, Superintendent, Snowline Joint Unified School District (SJUSD)
Ron Williams, Superintendent, Victor Valley Union High School District (VVOHSD)
Daniel Walden, Superintendent, Victor Valley College (VVC)
Peter Livingston, Superintendent, Lucerne Valley Unified School District (LVUSD)
Trenae Nelson, Superintendent, Apple Valley Unified School District (AVUSD)
Todd Scott, Vice President, Victor Valley College (VVC)

Non-voting members:

Martha Mendez, VVAERC Manager
Lorraine Collins, Victor Valley Union High School District (VVOHSD) Adult Education
Kim Walker, Hesperia Unified School District (HUSD) Adult Education
Adele McClain, Apple Valley Unified School District (AVUSD) Adult Education
Chad Brooks, Snowline Joint Unified School District (SJUSD)
Rebecca Monjaraz, Transitional Counselor, Victor Valley College (VVC)

1. Approval of AB361 for VVAERC Executive Member meeting

<https://www.nossaman.com/newsroom-insights-everything-local-public-agencies-need-to-know-about-california-virtual-meeting-laws>

Motioned: Daniel Walden

Seconded: Trenae Nelson

Discussion: None

Yae: Holman, Trenae, Williams, Livingston, Walden

Nay: None

Abstain: None

Martha noted a change to the agenda after it was posted to correct the graduation date, which was

originally noted in the agenda as June 3, 2022. It was then corrected to June 1, 2022. Trenae Nelson mentioned to ask to accept the amendment that reflects the correction to the clerical error. Martha moved forward to request formal approval from the board.

***Motion to amend the original agenda due to a clerical error for April 21, 2022; item 5.2 to reflect the graduation date of June 1, 2022 instead of June 3, 2022.

Motioned: Nelson

Seconded: Holman

Discussion: None

Yae: Holman, Trenae, Williams, Livingston, Walden

Nay: None

Abstain: None

2. Approval of the minutes:

2.1 March 16, 2022

Motioned: Walden

Seconded: Williams

Discussion: None

Yae: Livingston, Williams, Walden, Nelson, Holman

Abstain: None

Noes: None

3. Public Comments – -No Public comments were presented

4. Reports:

4.1 COABE Report Out: Adele shared some members attended the COABE National Conference was great to see things from a national view. Adele said it is helpful when you apply for grants like the WIOA grant because things are different in other states. She mentioned digital literacy was a theme throughout the conference and funding opportunities. It was an opportunity to collaborate. Martha said one of the major take away was to have an opportunity to share about our programs with the WIOA II CDE State Director and Program Monitor. Adele shared that the State Director has invited the consortium to be a pilot program.

4.2 Member Updates

Apple Valley Unified School District: Adele McClain said they are hosting one construction program. They are expanding the CTE courses. They are bringing a digital literacy class. Adele explained two positions have one full-time teacher. Adele was able to hire a student as a resource navigator. Adele shared that her number of graduates will be lower, but her persistence is higher.

Hesperia Unified School District: Kim Walker said they are in full mode for graduation. They were on the phone with CASAS about an error, which is an error across the state—they are also working with the ESL classes now level 3A and Level 3B into two courses. They are planning on opening up enrollment in July.

Lucerne Valley Unified School District: Adele McClain said three more graduates than last year's total of ten graduates. Lucerne now has a permanent building and a

gate. She said they can now CASAS test all day long to assist with payment points with pre and posttest. Lucerne teachers have been training to utilize the CASAS data to drive instructions.

Snowline Joint Unified School District: Chad Brooks said they have 16 students graduating, maybe a total 24 students, just excited about 24. ESL/ABE try to offer ESL and ABE classes on both sides of the district. Chad mentioned that are excited to provide a pathway for students in hopes they can take the next step and enroll with the college.

Victor Valley Union High School District: Lorraine Collins said they are busy and excited about graduation. The numbers are lower for them, but it is the same across the state. However they are excited about the numbers they have now. They also attended COABE; she specifically shared about EL Civics. They learned about changes in the law in the State of California. CASAS participated in a pilot for the online math. They have updates on fiberoptic to speed up on the CASAS because it has been a problem, and overall excited about students' success.

Victor Valley College: Dr. Todd Scott shared updates for VVC. They just moved into administration building 55. The college is ready to do the noncredit commercial driver's license program to start in the summer. VVC just purchased equipment for Cosmetology Program that will be launched at the VVC. They also offered Forklift training through a Metallica Grant and had a great response. It will move towards a noncredit course. VVC is hiring 13 new full-time faculty members. The nursing department is changing a few prerequisites; they will now require CNA classes. They are exploring the idea of one or two bachelor's degrees. One of them involves Substitute Teaching Credential and possibly a Respiratory Therapy bachelor. The ASB President Pamela just won a State award regarding student needs. In June, a noncredit director will join us. Justice-Involved Program found out that there are 1500 inmates released into the High Desert every day. Enrollment at VVC continues to rise, it really is about all the hard work going on campus. Ramabassadors are calling students who have not come back. VVC is really focusing on one email and one phone call to get connected to get service. Dr. Scott thanked Dr. Williams on the Ram Center and would like to replicate it on other school sites. VVC will be breaking ground on an education event center and a football stadium. The VVC board just approved the idea of exploring student housing. Rebecca Monjaraz shared that she is visiting campuses and providing workshops and orientation workshops. She said all are welcome to join, and she is doing workshops bilingual. Dual enrollment has been really exciting because it has been growing, and more students show interest in that. A highlight is that there is a student meeting AB 540 status and can now take classes at VVC. The coordinators of each site shared they are grateful to Rebecca Monjaraz for all the work.

5. Discussion Items

5.1 Three-Year Year Plan: Due June 20, 2022 Review- Martha provided a brief update on the three-year plan. She shared some of the activities, included a Community

Forum on April 7, 2022. The results will be shared in a few weeks. She shared that they view data from different sources to assist with writing the plan. The plan also includes activities that can be tracked by low literacy.

5.2 VVAERC Graduation: June 1, 2022, at 3-4:30 PM: Pre-commencement

Reception: 2:00 PM: Martha said the graduation date is moving forward, and VVC is providing the support. Dr. Walden stated that he would like to have the pre-commencement activities on his schedule.

6. Action Items

6.1 Approve Victor Valley College as Fiscal Agent for 2022-2023-

- Motioned:** Olney
- Seconded:** Holman
- Discussion:** None
- Yae:** Livingston, Nelson, Walden, Olney, Holman, Williams
- Nay:** None
- Abstain:** None

6.2 Approve VVAERC 2022-2023 CFAD Allocations: Martha read the options below.

A. Option 1: Park \$123,613 in COLA funds with Fiscal Agent

B. Option 2: Allocate funds to member districts based on state default

VVAERC Executive Meeting: April 21, 2022				
Option 1				
2021-22 Allocation	\$2,319,189			
2022-23 COLA	\$123,613			
2021-22 Preliminary Allocation	\$2,442,802			
Agency	2021-2022 CFAD	% of Allocation	% of COLA Based on % of Allocation	2022-2023 Preliminary Allocation
AVUSD	\$ 434,402	18.73%	\$ 23,153.67	\$ 457,556
HUSD	\$ 726,705	31.33%	\$ 38,733.45	\$ 765,438
SJUSD	\$ 267,076	11.52%	\$ 14,235.18	\$ 281,311
VVC*	\$ 370,988	16.00%	\$ 19,773.70	\$ 390,762
VVUHSD	\$ 452,774	19.52%	\$ 24,132.90	\$ 476,907
LVUSD	\$ 67,244	2.90%	\$ 3,584.11	\$ 70,828
	\$ 2,319,189	100%	\$ 123,613.00	\$ 2,442,802
Option 2				
Hold COLA with Fiscal Agent and Allocate to members as needed.				\$123,613

Motioned: Olney to option 2, allocate funds to member districts based on the state default.

Seconded: Nelson to option 2

Discussion: After Dave Olney motioned and Trenae Nelson seconded the motion for option two, it was noted that there was a discrepancy, and the options were inverted. It was clarified that option two is to allocate the funds to member districts based on the State default.

Yae: Walden, Williams, Olney, Nelson, Livingston, Holman

Nay: None

Abstain: None

7. Announcements- Martha Shared upcoming dates.

7.1 Executive Member (and Coordinator) Meeting Dates

- May 18th, 2022, at 10:00 AM
- June 9, 2022, at 10:00AM

7.2 Conferences

- May 5-8, 2022: CCAE State Conference – Hollywood, CA
- June 14-16, 2022: CASAS Summer Institute – San Diego, CA

8. Adjournment: The meeting adjourned at 1:56 PM.

DRAFT