



Victor Valley Adult Education Regional Consortium

Executive Committee Meeting- Minutes

Wednesday, April 5, 2023

10:00 AM

Victor Valley College:

Building 44, Room C/D

Date of Approval: _____ **Initials:** _____

Victor Valley Adult Education Regional Consortium Manager Martha Mendez conducted the meeting.

Executive and Alternate Voting Members in attendance:

David Olney, Superintendent, Hesperia Unified School District (HUSD)
Ryan Holman, Superintendent, Snowline Joint Unified School District (SJUSD)
Carl Coles, Superintendent, Victor Valley Union High School District (VUUSD)
Trenae Nelson, Superintendent, Apple Valley Unified School District (AVUSD)
Daniel Walden, Superintendent President, Victor Valley College (VVC)
Kim Walker, Hesperia Unified School District (HUSD) Adult Education
Chad Brooks, Snowline Joint Unified School District (SJUSD)

Voting Members not present:

Peter Livingston, Superintendent, Lucerne Valley Unified School District (LVUSD)
Lorraine Collins, Director, College, Career & Adult Ed., Victor Valley Union High School District (VUUSD)
Pat Schlosser, Assistant Superintendent, Apple Valley Unified School District (AVUSD)
Todd Scott, Executive Vice President, Victor Valley College (VVC)

Non-voting members:

Martha Mendez, VVAERC Manager
Adele McClain, Apple Valley Unified School District (AVUSD)
Rebecca Monjaraz, Transitional Counselor, Victor Valley College (VVC)
Nate Lambdin, Lucerne Valley Unified School District (LVUSD)

1. Opening Business

1.1 Call to Order- A regular meeting of the Victor Valley Adult Regional Consortium Executive Committee was held at Victor Valley College on Wednesday, April 5, 2023. The meeting was convened at 10:08 AM.

1.2 Establish Quorum- Martha shared quorum was established. She mentioned one member was not in attendance, Lucerne Valley Unified School District. Welcome and introductions were done.

2. Approval of the minutes:

2.1 October 27, 2022

Motioned: Dave Olney

Seconded: Trenae Nelson

Discussion: None

Yae: Olney, Holman, Coles, Nelson, Walden

Nay: None

3. Public Comments – No public comments were made.

4. Informational Items:

4.1 California Council for Adult Education Southern Section Award Recipients:

Rebecca Monjaraz, Excellence in Support Services. Martha said that Rebecca Monjaraz would be recognized at the state level for her Excellence in Support Services for CCAE council this month. Martha shared highlights about Rebecca's work, such as presenting at a conference, servicing students, and helping as a transition counselor with VVC. Rebecca shared it is a wonderful experience to see students grow.

4.2 Member updates:

SJUSD- Chad Brooks with Snowline Joint Unified School District, (SJUSD), shared enrollment numbers for Snowline Adult School. There are about 409 students, and graduates are estimated to hit about 40. Chad also continued to share for Lucerne Valley Unified School District. He said that LVUSD currently has 73 enrolled, and they are currently looking at ways to expand their ESL program.

LVUSD is currently serving 73 students in HSD with 8 graduates 37 students in ESL classes.

AVUSD: Adele McClain Shared that Apple Valley was able to serve more ESL students because of the pilot program where Apple Valley is hosting VVC ESL classes to fill the need. The need for ESL classes is far greater than AVUSD can serve at the current funding level. Most students are co-enrolled in both programs increasing enrollment for both schools and accelerating student outcomes. Apple provides child supervision to support both programs. Apple seeks to be WASC approved by the end of this month; is an AJCC pilot site for Workforce Development; has a graduate completing the VVC

nursing program this year; sixteen graduates are now AVUSD employees; and Fifty-three CTE certificates were issued this year with articulation to VVC.

HUSD: Kim Walker introduced the graphic for College and Career readiness. Hesperia currently has 883 enrolled with 125 estimated graduates; offers 4 levels of ESL and a citizenship preparation program; and four CTE programs on the ETPL. On behalf of the VVAERC, Kim represented the consortium at the 2023 Family expo providing outreach for adult schools and VVC noncredit in the region. Hesperia also participated in the AJCC's hiring fair, expungement fair and at the Moses House.

VVUHSD: Martha Mendez shared the accomplishment of Victor Union High School District. Victor Union Adult School has 653 Students enrolled in their HSD programs. They expect to have 85 or more graduates. Victor Valley adult school offers ESL levels 1&2. Enrollment is up in all programs.

VVC: Dr. McKenzie Tarango shared that Victor Valley College has expanded their ESL programs in both Apple Valley and Hesperia. She thanked both districts for their support and reported that VVC's ESL numbers are now at pre-pandemic levels. She also stated that VVC plans to offer CTE programs specifically to promote ESL students transitioning to the workforce. VVC plans to open a GED test Center in fall. There are 33 students in VVS's HSE program. VVC just launched a non-credit CDL program, plans to launch a cosmetology program in the fall, and a non-credit phlebotomy program in the future. They are expanding all short-term non-credit programs.

5. Discussion Items:

5.1 VVAERC 2022-23 Annual Plan Review- Martha discusses ratification of the annual plan. The annual plan dictates the three areas of focus are transitions to post-secondary and tracking the numbers and activities that lead to this. Martha said that Rebecca is continuing to visit adult schools, and also has a counselor assisting our ESL students. Martha said the next item we are focusing on is a pre and posttest for our students. It is a requirement and indication of our progress. The next item we will focus on is branding such as a webpage. Students can get information from the webpage. We also would like to build a cohesive branding.

5.2 VVAERC Graduation June 9, 2023-Martha said that we have selected a graduation date, which will be Friday, June 9, 2023. The date has been coordinated and should be on your calendar. Martha Mendez said activities will begin at 11:00 am. Brunch will be hosted, and graduation will begin at 12:00 PM. Martha said that she considered feedback and will limit speaker time to honor everyone's time. Carolyn Zachary is considering attending. Martha clarified items for platform party about participants and regalia.

6. Action Items:

6.1 Vote to Approve the VVAERC 2022-23 CAEP Annual Plan as submitted in NOVA.

Motioned: Daniel Walden

Seconded: Lorraine Collins

Discussion: None

Yae: Olney, Holman, Collins, Nelson, Walden

Nay: None

6.2 Vote to Approve the Amended Member Allocations:

Motioned: Dave Olney

Seconded: Lorraine Collins

Discussion: None

Yae: Olney, Holman, Collins, Nelson, Walden

Nay: None

7. Adjournment- Meeting adjourned at 2:33 pm.