



Victor Valley Adult Education Regional Consortium

Executive Committee Meeting- AGENDA

Thursday, October 27, 2022

2:00 PM

Victor Valley College:
Building 10, CFIE Classroom

Date of Approval: _____ **Initials:** _____

Victor Valley Adult Education Regional Consortium Manager Martha Mendez conducted the meeting.

Executive and Alternate Voting Members in attendance:

David Olney, Superintendent, Hesperia Unified School District (HUSD)

Ryan Holman, Superintendent, Snowline Joint Unified School District (SJUSD)

Lorraine Collins, Director, College, Career & Adult Ed., Victor Valley Union High School District (VVUHSD)

Trenae Nelson, Superintendent, Apple Valley Unified School District (AVUSD)

Daniel Walden, Superintendent President, Victor Valley College (VVC)

Kim Walker, Hesperia Unified School District (HUSD) Adult Education

Chad Brooks, Snowline Joint Unified School District (SJUSD)

Voting Members not present:

Peter Livingston, Superintendent, Lucerne Valley Unified School District (LVUSD)

Non-voting members:

Martha Mendez, VVAERC Manager

Adele McClain, Apple Valley Unified School District (AVUSD)

Rebecca Monjaraz, Transitional Counselor, Victor Valley College (VVC)

1. Opening Business

Call to Order: A regular meeting of the Victor Valley Adult Regional Consortium Executive Committee was held at Victor Valley College on Thursday, October 27, 2022. The meeting was convened at 2:06 pm.

Establish Quorum

Welcome and introductions

2. Approval of the minutes:

2.1 May 18, 2022

Motioned: Dave Olney

Seconded: Ryan Holman

Discussion: None

Yae: Olney, Holman, Collins, Nelson, Walden

Nay: None

3. Public Comments

-Kyle Matthew Quarles with Empire Health Systems shared he was aware of the transportation issues in our area. He said they would like to know if there is an identified need for students attending any of the institutions in this area. Are they having issues getting to the destination and if their organization can help out? He is familiar with big challenges require a lot of help. He is willing to help. He can be contacted at email km.quarles@gmail.com

4. Informational Items:

4.1 California Council for Adult Education Southern Section Award Recipients: Martha Mendez welcomed Adele McClain to facilitate and award the recognitions. Martha wanted to congratulate Claudia Escobar for being selected as an award recipient in Excellence in Support Services- Classified. Adele McClain presented Claudia Escobar with the recognition. Martha also wanted to recognize Rebecca Monjaraz for her contributions and recognition for Excellence in Support Services- Certificated. Martha thanked Adele for her support. Adele shared that we have a charter in our area with 12 members. She said they were selected amongst 24 candidates in the Southern Section.

4.2 Due Dates: Martha Mendez shared that she provided the group with a memo that was released at the beginning of the school year. A reminder that adult education is funding for students 18 years and older. Martha said the annual plan has been submitted and approved. Certifying our program area expenditures will be coming up. Martha invited everyone to the second annual to Day of the Dead celebration at Victor Valley College. We have a various events, including artwork completion, and adult education table with information.

5. Discussion Items:

5.1 VVAERC 2022-23 Annual Plan Review- Martha discuss ratification of the annual plan. The annual plan dictates the 3 areas of focus are transitions to post-secondary and tracking the numbers and activities that lead to this. Martha said that Rebecca is continuing to visit the adult schools, and also have a counselor assisting our ESL students. Martha said the next item we are focusing on is a pre and posttest for our students. It is a requirement and indication of our progress. The next item we will focus on is branding such as a webpage. Students can get information from the webpage. We also would like to build a cohesive branding.

5.2 VVAERC Graduation June 9, 2023-Martha said that we have selected a graduation date, which will be Friday, June 9, 2023. The date has been coordinated and should be on your calendar. Martha Mendez said activities will begin at 11:00 am. Brunch will be hosted and graduation will begin at 12:00 PM. Martha said that she considered feedback and will limit speaker time to honor everyone's time. Carolyn Zachary is considering attending. Martha clarified items for platform party about participants and regalia.

6. Action Items:

6.1 Vote to Approve the VVAERC 2022-23 CAEP Annual Plan as submitted in NOVA.

Motioned: Daniel Walden

Seconded: Lorraine Collins

Discussion: None

Yae: Olney, Holman, Collins, Nelson, Walden

Nay: None

6.2 Vote to Approve the Amended Member Allocations:

Motioned: Dave Olney

Seconded: Lorraine Collins

Discussion: None

Yae: Olney, Holman, Collins, Nelson, Walden

Nay: None

7. Adjournment- Meeting adjourned at 2:33 pm.