



Victor Valley Adult Education Regional Consortium

Executive Committee Meeting - AGENDA

Wednesday, August 2, 2023

10:00 AM

Victor Valley College:
Building 55, Conference Room

1. Opening Business

Call to Order

Establish Quorum

Welcome and Introductions

2. Approval of the minutes:

2.1 April 5, 2023

3. Public Comments – Public comments will be allowed on any topic relevant to the VVAERC. Pursuant to the VVAERC Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

4. Informational Items:

4.1 Due Dates:

- Aug 15: Annual Plan for 2023-24 due in NOVA *
- Aug 15: Annual Plan for 2023-24 due in NOVA *
- Sep 1: 21/22 and 22/23 Member Expense Report due in NOVA (Q4)
- Sep 1: 22/23 Certification of Allocation Amendment due in NOVA
- Sep 30: 21/22 & 22/23 Member Expense Report certified in NOVA (Q4)
- Sep 30: 23/24 Member Program Year Budget and Work Plan due in NOVA

4.2 VVAERC 2022-2024 Data Review

4.3 ACSA/WIOA Quarterly Meetings & CASAS Data Training

4.4 CAEP 2023 Summit Presentation

4.5 CTE Fall Conference Presentation

4.6 Member Updates

5. Discussion Items

5.1 VVAERC 2023-24 Annual Plan Review

5.2 Tentative VVAERC Graduation June 7, 2024, at 2:00 PM

To access written documents being discussed at the executive meeting, or to otherwise participate at executive meetings please contact Director Martha Mendez at martha.mendez@vvc.edu. Notification at least 48 hours prior to the meeting will enable us to make reasonable arrangements to ensure accessibility to the meeting. Public materials are available for public inspection at Victor Valley College 18422 Bear Valley Road, Victorville, CA 92395; Building 64, Adult Education Office or visit our website at: www.vvadulthood.com.

5.3 Memo July 19: Letter of Intent Funding Opportunity – English Language Learner Healthcare Pathways Grant for CAEP Consortium to Participate in ELL Healthcare Pathways Initiative.

5.4 Amended Member Allocations based on Final CAEP Allocations:

Agency	2023-24 May 2nd Allocation	Final Allocation	% of Allocation
AVUSD	\$ 500,532	\$ 500,950	18.73%
HUSD	\$ 837,334	\$ 838,031	31.33%
SJUSD	\$ 307,734	\$ 307,990	11.52%
***VVC (ESL/GED)	\$ 427,465	\$ 427,821	16.00%
VVUHSD	\$ 521,701	\$ 522,136	19.52%
LVUSD	\$ 77,482	\$ 77,546	2.90%
	\$ 2,672,247	\$ 2,674,474	100%

6. Action Items

6.1 Vote to Approve the VVAERC 2023-24 CAEP Annual Plan as submitted in NOVA.

6.2 Vote to Approve the VVAERC’s Participation in the ELL Healthcare Pathways Initiative: Letter of Intent September 8th by 5:00 PM

7. 2023-24 Conferences and Training

- August 17: High School Equivalency and Proficiency Summer Convenings, Riverside
- September 14-15: CAEP Director’s Event, Sacramento
- October 24-26: CAEP Summit, Universal City
- November 17-18: CCAE Southern/ South Coast Section, Palm Springs
- March 17-20: COABE National Conference, Nashville, Tennessee
- May 9-11: CCAE State Conference, Anaheim
- June 17-20: CASAS Summer Institute, Location TBA

8. Adjournment

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