



**Victor Valley Adult Education Regional Consortium**  
 Executive Member Meeting - AGENDA  
 Wednesday, April 9, 2025  
 10:00 AM  
 Victor Valley College: Building 55, Conference Room

1. Opening Business

Call to Order  
 Establish Quorum

<b>Establish Quorum: 4 Members</b>	
<b>Member Name</b>	<b>Attending</b>
Apple Valley Unified School District	
Hesperia Unified School District	
Lucerne Valley Unified School District	
Snowline Joint Unified School District	
Victor Valley College	
Victor Valley Union High School District	

2. Approval of the minutes:  
 2.1 November 5, 2024

3. Public Comments – Public comments are allowed on any topic relevant to the VVAERC. Pursuant to VVAERC Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

4. Informational Items:

4.1 Due Dates:

- May 2: CFAD for 2025-26 due in NOVA
- Jun 20: CAEP Three-Year Plan Due
- Jun 1: 23/24 and 24/25 Member Expense Report due in NOVA (Q3)
- Jun 30: 23/24 and 24/25 Member Expense Report certified in NOVA(Q3) \*
- Aug 15: Annual Plan for 2025-26 due in NOVA

5. VVAERC Graduation June 4<sup>th</sup>

- 5.1.1 Option 1: VVC Gymnasium at 2:00 PM Reception, 3:00 PM Start
- 5.1.2 Option 2: VVC Stadium at 5:00 PM Reception, 6:00 PM Start

6. Member Updates

To access written documents being discussed at the executive meeting, or to otherwise participate at executive meetings please contact Director Martha Mendez at [martha.mendez@vvc.edu](mailto:martha.mendez@vvc.edu). Notification at least 48 hours prior to the meeting will enable us to make reasonable arrangements to ensure accessibility to the meeting. Public materials are available for public inspection at Victor Valley College 18422 Bear Valley Road, Victorville, CA 92395; Building 64, Adult Education Office or visit our website at: [www.vvadulthood.com](http://www.vvadulthood.com).

7. Discussion Items

7.1 CAEP 2025-28 Three Year Plan Update

7.2 2025-26 CFAD: Fiscal Agent, Member Allocations. Governance Plan

8. Action Items:

8.1 Approve Victor Valley College as CAEP Fiscal Agent for the 2025-2026 Fiscal year

8.2 Approve Preliminary CFAD Allocation for 2025-2026

<b>Option 1</b>		
<b>Hold COLA with Fiscal Agent</b>		
VVC Allocation	*\$427,821	
2025-26 Proposed COLA		\$65,684
VVC Allocation + Consortium Funding		\$456,440
*VVC + COLA Parked with Fiscal Agent		\$522,124
<b>Members</b>	<b>2025-2026 Allocation</b>	
AVUSD	\$	500,950
HUSD	\$	838,031
SJUSD	\$	307,990
*VVC	\$	522,124
VVUHSD	\$	522,136
LVUSD	\$	77,546
	\$	2,768,777

<b>Option 2</b>				
<b>Allocate 2025-26 COLA in proportion to 2023-24 amount of consortium funding</b>				
COLA	\$	65,684		
Final Allocation	\$	2,768,777		
<b>Agency</b>	<b>*2024-2025 Proportionate</b>	<b>% of Allocation</b>	<b>% of COLA Based on % of Allocation</b>	<b>2025-2026 Allocation</b>
AVUSD	\$ 506,311	18.73%	\$ 12,303.14	\$ 518,614
HUSD	\$ 846,999	31.33%	\$ 20,581.70	\$ 867,581
SJUSD	\$ 311,286	11.52%	\$ 7,564.11	\$ 318,850
***VVC	\$ 432,399	16.00%	\$ 10,507.11	\$ 442,906
VVUHSD	\$ 527,723	19.52%	\$ 12,823.44	\$ 540,546
LVUSD	\$ 78,376	2.90%	\$ 1,904.50	\$ 80,281
	\$ 2,703,094	100%	\$ 65,684.00	\$ 2,768,778

8.3 Approve CFAD Submission in NOVA with Governance Plan

9. 2024-25 Conferences and Training

- May 1-3: CCAE State Conference, Anaheim, CA (CCAIE Panel Presentation)
- June 9-12: CASAS Summer Institute, Anaheim, CA
- August 4-6th GED Annual Conference, Chicago, IL
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10. Next Meeting: Wednesday, May 14<sup>th</sup> at 10:00 AM, VVC Building 55, Conference Room.

11. Adjournment

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