



**Victor Valley Adult Education Regional Consortium
Executive Committee Meeting
March 16, 2022
3:00 PM - 4:00 PM**

LOCATION: THIS WILL BE A ZOOM MEETING UNDER AB 361. AB 361 allows for recommended measures as necessary to promote the health and safety of attendees.

The public is welcome to join: ZOOM Link: <https://vvc-edu.zoom.us/j/97248115318>

Date of Approval: April 21, 2022 **Initials** MM

Call to order: A regular meeting of the Victor Valley Adult Education Regional Consortium Executive Committee was held via Zoom Meeting on Wednesday, March 16, 2022. The meeting was convened at 3:06 p.m.

LOCATION: ZOOM Link: <https://vvc-edu.zoom.us/j/97248115318>

Victor Valley Adult Education Regional Consortium Manager Martha Mendez conducted the meeting.

Executive Voting Members in attendance:

Pat Schlosser, Asst. Superintendent, Apple Valley Unified School District (AVUSD)
David Olney, Superintendent, Hesperia Unified School District (HUSD)
Ryan Holman, Superintendent, Snowline Joint Unified School District (SJUSD)
Ron Williams, Superintendent, Victor Valley Union High School District (VVUHSD)
Daniel Walden, Superintendent, Victor Valley College (VVC)
Peter Livingston, Superintendent, Lucerne Valley Unified School District (LVUSD)

Non-voting members:

Martha Mendez, VVAERC Manager
McKenzie Tarango, Dean, Public Safety & Industrial Technology, Victor Valley College (VVC)
Lorraine Collins, Victor Valley Union High School District (VVUHSD) Adult Education
Kim Walker, Hesperia Unified School District (HUSD) Adult Education
Adele McClain, Apple Valley Unified School District (AVUSD) Adult Education
Chad Brooks, Snowline Joint Unified School District (SJUSD)

Voting Members not in attendance

Trenae Nelson, Superintendent, Apple Valley Unified School District (AVUSD)
Todd Scott, Vice President, Victor Valley College, (VVC)

1. Approval of AB361 for VVAERC Executive Member meeting

<https://www.nossaman.com/newsroom-insights-everything-local-public-agencies-need-to-know-aboutcalifornia-virtual-meeting-laws>

Motioned: Peter Livingston

Seconded: Daniel Walden

Discussion: None

Yae: Holman, Livingston, Olney, Walden, Williams, and Schlosser

Nay: None

Abstain: None

2. Approval of Minutes:

2.1 August 12, 2021 –

Upon motion by David Olney, seconded by Pat Schlosser and approved by the affirmative votes of Holman, Livingston, Olney, Walden, Williams, and Schlosser

Discussion: None

Abstain: None

Yae: Holman, Livingston, Olney, Walden, Williams, and Schlosser

Nay: None

Abstain: None

The minutes of the Victor Valley Adult Education Regional Consortium Executive Committee meeting on August 12, 2021, were approved as presented, without changes.

3. Public Comments –No public comments were presented.

4. Reports:

4.1 CAEP Professional Learning Circle (PLCs) for Rural Schools –Martha shared she was invited to participate in PLCs for rural schools. She then invited Adele to participate. Martha and Adele have facilitated two meetings to this point. Most recently facilitated a meeting with 33 participants. Adele said it was illuminated because even if our area is not complete rural, Apple and Hesperia still have some issues when Wi-Fi is not available to all.

4.2 VVC ESL at Apple Valley Adult School- Martha shared the conversation with Adele McClain and Mariana Torres and the need for ESL courses in Apple Valley. Martha shared a VVC ESL course started and within 5 days had about 25 students enroll. Martha said they envision a cohort model and possibly offering the next level in the fall of 2022. Martha thanked Adele McClain and Mariana Torres for their support. Martha asked about anything Adele would like to share. Adele said that the class is highly participated. The students are able to gain digital literacy through the lab. With other funding, they are able to provide childcare. Martha thanked Dr. Tarango for the guidance and support to build this class. She also thanked Lilia Aguirre and Yecica Bernardo for helping enroll and counsel students.

4.3 CAEAA State Virtual Conference- Martha shared that she and Adele participated in the CAEAA State Virtual Conference. Adele reported the COLA increase was a topic at the conference. Martha mentioned another item of discussion at the conference was the potential to limit the carryover budget, some advocating for 10% and others for 40%. The region is prepared with implementing the strategies in the current and upcoming three-year plan in order to meet service gaps. Adele said asking students to speak to legislatures to advocate for healthcare programs specifically for ESL students. This piece of legislation would allocate funding for ESL healthcare programs. If the funding becomes available, we could apply as a consortium. There have been talks about changing the metrics as to how we measure our performance. Adele shared that there are six bills pending in regards to Adult Education. She also shared an overview about AB540 for immigrants as it provides documented hours of instruction that make students eligible for in-state college tuition. Adele thanked Rebecca Monjaraz for assisting with increasing the numbers for AB 540 dual enrollment into Victor Valley College. Kim Walker also wanted to thank Rebecca Monjaraz. Martha asked about 1-minute share out on behalf of district members.

Hesperia Adult School: Kim Walker reported she was honored to have Christina Ly with Workforce Development tour two of the programs. Kim said Rebecca Monjaraz met and served at least 68 students this year.

Apple Adult School: Adele shared that she was also glad to have Christina Ly. It was helpful to be able to discuss the meeting dates and have them on the same day as another meeting in the area. Adele shared that her enrollment numbers are almost pre-pandemic. She said her persistence is higher, but her graduation numbers might be lower. Students have more attendance this year. Adele thanked VVC for hosting the regional graduation.

Victor Valley Adult School: Lorraine Collins said her site is doing quite well. Students are coming for testing. Enrollment is doing well; students are staying for class even though it is not required. The success rate is increasing. Lorraine said Rebecca Monjaraz visit every Thursday and that is going well. They are putting together a Transitional Resource Center, which is also used by dual enrollment during the day. The ESL program continues to grow.

Lucerne Valley Adult School: Adele reported that Lucerne Valley Adult School now has its own building. They are growing in numbers. The ESL program now has three levels, they provide citizenship prep, high school diploma. The High School Diploma has been successful even though they did not have access to the technology they would like. Adele said they are a pilot connection site for the AJCC.

Snowline Adult School: Chad Brooks said no major updates. Chad said Rebecca is a tremendous asset as she has been assisting with dual enrollment and is out there every other Monday. Chad mentioned that the ESL program is climbing slowly, but that aligns to the numbers at a State level. Chad said the team met yesterday and they are revamping to be more in line with the three-year plan. He said they plan to concentrate

on the ESL and High School Diploma program outcomes. Also, to redefine the CTE program.

Victor Valley College: Martha asked Dr. Walden to share highlights for programs that are expanding. Dr. Walden stated that the Director of Noncredit Programs was recently hired and should start in the upcoming months. Dr. Walden said this was a need in our area and we want to add to what is already here. Martha also said VVC offered their first high school equivalency class this semester. VVC's application for a Pearson Vue testing center has been accepted. We are looking to fill in the gaps in the evening and weekends. Adele shared there are many students with the need in our area. Dr. Walden wanted to add that he was hoping to go back to the gym for graduation. Martha said that is the plan to host graduation at the gym. Dr. Tarango mentioned updates for VVC, such as forklift, noncredit commercial driver license program, noncredit telecommunications program, and a noncredit cosmetology program. Dr. Tarango shared the Director of Inmate Education is advancing the work to offer courses in the prison. She said the more the DA and stakeholders learn about this work with our justice-involved community, the greater the collaboration efforts to shed light on diversion programs. VVC will be offering workforce preparation and noncredit courses designed to prepare students to get into the workforce. VVC is also collaborating with Abundant Living Church on how to engage in a multicultural workforce. Dr. Tarango said other populations could possibly benefit from these type of courses as well. Dr. Tarango said there are hoping to expand the model for Apple Adult School and VVC ESL classes across the region as this model allows for a warm hand-off and increases transitions to the college

5. Discussion Items

5.1 Three-Year Plan Review: Martha shared a few highlights from three-year plan activities. Martha share a document summarizing the results of the facilitated meeting. The document is uploaded to the website. A virtual community forum will be held on April 7, 2022.

5.2 VVAERC Graduation: Martha said the graduation date would need to be rescheduled. Dr. Walden said it is the best time to check the graduation date at this meeting. Superintendents discuss dates, with a tentative date of Thursday, June 2, 2022. Martha will verify the best possible date for all members. The new graduation date will likely be Wednesday, June 1, 2022.

5.3 2022-2023 CFAD Allocations: Martha share the document that shows the preliminary allocation for next fiscal year. Adele mentioned the WIOA II RFA would be released in the fall. Martha mentioned the plan is to take a regional approach for the upcoming cycle.

6. Action Items 6.1 to Vote to Allocate 2021-22 COLA of \$90,272 to member districts utilizing the state default

Motioned: Peter Livingston

Seconded: Ryan Holman

Discussion: Martha shared the allocation amount and showed the document with the State default recommendation to allocate. Schlosser asked if the State recommendation was also the recommendation of staff to allocate in this manner. Martha said that the majority of the members recommend the allocation of COLA funds in this manner. Kim said some districts' bargaining units have negotiated classified salary and benefits with a retroactive date of July 1, 2022. Pat states that the motion is to allocate the COLA per the regular allocation percentages and that the background information is helpful. Martha said the funding might go to fund other CAEP program areas, not necessarily COLA increases to staff salaries. Martha asked if there are any other questions or discussions about the COLA distribution to members. No further discussion.

Yae: Holman, Livingston, Olney, Walden, Williams, and Schlosser

Nay: None

Abstain: None

Motion Passed: The Motion to Approve the Allocation of \$90,272 currently reserved with the fiscal agent utilizing the state default as follows:

Option 1				
2020-21 Allocation	\$2,228,917			
2021-22 COLA	\$90,272.00			
2021-22 Allocation	\$2,319,189			
Agency	2020-2021 CFAD	% of Allocation	% of COLA Based on % of Allocation	2021-2022 Amended Allocation
AVUSD	\$ 417,493	18.73%	\$ 16,908.63	\$ 434,402
HUSD	\$ 698,419	31.33%	\$ 28,286.24	\$ 726,705
SJUSD	\$ 256,680	11.52%	\$ 10,395.64	\$ 267,076
VVC*	\$ 356,548	16.00%	\$ 14,440.33	\$ 370,988
VVUHSD	\$ 435,150	19.52%	\$ 17,623.74	\$ 452,774
LVUSD	\$ 64,627	2.90%	\$ 2,617.42	\$ 67,244
	\$ 2,228,917	100%	\$ 90,272.00	\$ 2,319,189

7. Announcements

7.1 Executive Member (and Coordinator) Meeting Dates-Martha shared upcoming dates.

- April 21, 2022 at 1:00 PM
- May 18th, 2022 at 10:00 AM
- June 9, 2022, at 10:00 AM

7.2 Conferences

- April 10-13, 2022: COABE National Conference – Virtual and In-person – Seattle, WA
- May 5-8, 2022: CCAE State Conference – Hollywood, CA
- June 14-16, 2022: CASAS Summer Institute – San Diego, CA

8. Adjournment: The meeting adjourned at 4:03 pm